



**STATE ELECTION COMMISSION, HARYANA**  
**NIRVACHAN SADAN, PLOT NO. 2, SECTOR- 17, PANCHKULA-134109**

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**NOTIFICATION**

**The 3<sup>rd</sup> November, 2020**

**NO. SEC/E-III/2020/1306:-** In pursuance of the rule 41 of the Haryana Panchayati Raj Election Rules, 1994, I Dr. Dalip Singh, State Election Commissioner, Haryana hereby prescribes the design of ballot paper to be used on Electronic Voting Machine and design of tendered ballot paper for an election of Sarpanch of Gram Panchayat, Member Panchayat Samiti and Member Zila Parishad in the State of Haryana where the election will be held by voting machines. The ballot papers shall be prepared and printed in devnagri script and its form and design shall be as prescribed hereunder:-

**1. Design of ballot paper to be used on Electronic Voting Machine**

- i. The total length of the ballot paper will be 461.5 mm and its width shall be 140 mm.
- ii. At the top of the ballot paper, there shall be a space provided for indicating the particulars of the election and the name of the ward, of the size 7.5 mm (length) x 140 mm (width).
- iii. In the space so provided, on the top left hand corner, the serial number of the ballot paper shall be printed. On the top right hand corner, the sheet number shall be printed if the ballot paper is printed on more than one sheet, where the number of contesting candidates exceeds sixteen. The particulars of the election shall also be printed in the said space. These particulars will contain the serial number and name of Gram Panchayat/Panchayat Samiti/Zila Parishad and Ward and year and the nature of election and District code shall be printed in such language or languages as the SEC may specify. Code marks specified for each District are given in **Annexure-A**. The following illustrations will make the position clear:-

**Name of Gram Panchayat / Panchayat Samiti/ Zila Parishad/Year/Nature of election/District Code**

Provided that where the number of contesting candidates is less than sixteen, the above particulars may be printed either at the top or at the bottom most portion (space meant for the candidate at serial number sixteen), as may be considered convenient from the point of view of printing.

Provided further that where the number of contesting candidates is sixteen or more, the above particulars may be printed in a vertical column, on the left hand side of the ballot paper, with a thick line dividing the said column and the panels containing the serial numbers and names of the contesting candidates.

- iv. Below the space provided at the top for printing the particulars of the election, there shall be a thick black line of 1.00 mm.
- v. Below this line, there shall be printed the serial number of each contesting candidate, his name and the symbol allotted to him, in a separate panel for each candidate.
- vi. The size of the panel for each contesting candidate shall be 27.5 mm (length) x 140 mm (width).
- vii. The panels of the candidates shall be separated from each other by a thick black line of 1.00 mm.

- viii. The names of the contesting candidates shall be arranged on the ballot paper in the same order in which their names appear in the list of contesting candidates.
- ix. The names of not more than sixteen candidates shall be arranged on one sheet of a ballot paper. If the number of contesting candidate is less than sixteen, the space below the panel for last contesting candidate shall be kept blank, except where the particulars of election, etc., are printed at the bottom under clause (iii) above.
- x. If the number of contesting candidates exceeds sixteen, the ballot paper shall be printed on two sheets of the above mentioned size and dimensions if the number of candidates is between seventeen and thirty two, on three sheets if the number of contesting candidates is between thirty three and forty eight, on four sheets if their number is between forty nine and sixty four.
- xi. In such cases where the ballot paper is printed on more than one sheet, the names of contesting candidates from S.No.17 to 32 shall be printed on the second sheet, from S.No.33 to 48 on the third sheet and from 49 onwards on the fourth sheet. If the number of candidates is less than thirty two the space below the panel for the last contesting candidate in the second sheet shall be kept blank. Similarly, for the third and fourth sheets of the ballot papers.
- xii. On each such sheet, in the space provided for indicating the particulars of the election, its number shall be indicated in bold words and letters, e.g., .Sheet No.1., .Sheet No.2., etc.
- xiii. The names of the contesting candidates shall be printed in the same language or languages in which the list of contesting candidates has been prepared. The serial number of the candidate shall be indicated in the international form of Indian numerals.
- xiv. Serial number and the name of the candidate shall be printed on the left hand side and his symbol on the right hand side in the panel meant for him.
- xv. Unless otherwise directed by the SEC in any particular case, the ballot papers shall be printed for Sarpanch in Blue Ink, Member Panchayat Samiti in Yellow Ink and Member Zila Parishad in Red Ink on white paper or on respective coloured paper with Black Ink.
- xvi. In the last panel/row after the end of contesting candidates in the ballot paper of Sarpanches, Member of Panchayat Samitis and Zila Parishads the word "उपरोक्त में से कोई नहीं" with symbol ✕ shall be printed.

## 2. Design of ballot paper to be used for tender and election by ballot paper

Ballot papers are to be printed on the following sizes of papers depending upon the number of candidates:-

|                    |    |                     |
|--------------------|----|---------------------|
| For two Names      | -- | 6-1/2" x 3-1/4"     |
| For Three Names    | -- | 8" x 3-1/4"         |
| For Four Names     | -- | 9-1/2" x 3-1/4"     |
| For Five Names     | -- | 11" x 3-1/4"        |
| For Six Names      | -- | 12-1/2" x 3-1/4"    |
| For Seven Names    | -- | 14" x 3-1/4"        |
| For Eight Names    | -- | 15-1/2" x 3-1/4"    |
| For Nine Names     | -- | 17" x 3-1/4"        |
| For Ten Names      | -- | 11" x 6-1/2"        |
| For Eleven Names   | -- | 12-1/2" x 6-1/2"    |
| For Twelve Names   | -  | 12-1/2" x 6-1/2"    |
| For Thirteen Names | -- | 14" x 6-1/2"        |
| For Fourteen Names | -- | 14" x 6-1/2"        |
| For Fifteen Names  | -- | 15-1/2" x 6-1/2"    |
| For Sixteen Names  | -- | 15-1/2" x 6-1/2"    |
|                    |    | (Scale 1"= 2.54 cm) |

The printing area will be 3-1/4" in case of single column up to nine candidates and 6-1/2" in the case of double column up to sixteen candidates and printing area will be increased 3-1/4" on every additional column and so on.

Ballot papers are to be printed on paper of above sizes containing names of candidates and symbols allotted to them with ward number, name of Gram Panchayat, Panchayat Samiti and Zila Parishad on the counter foil depending upon the category of the ballot paper including the counterfoil of size 2-1/2"x 3-1/4" of each ballot paper. The particulars on the counterfoils shall be printed in Hindi only and the counterfoil shall contain the following:-

- (a) Space for stitching at the top centre of the counterfoil;
- (b) A black border of 1 em at the top of the counterfoil;
- (c) Serial number of the ballot paper on the left hand side;
- (d) Place for signature or thumb impression of elector just above the words "signature/ thumb impression" on the right hand side;
- (e) One block of lines of 1 em with a perforated rule/disjointed straight line below, separating the ballot paper from the counterfoil.
- (f) The condition number VIII, XIII, XIV, XV and XVI mentioned above will be same for the printing of this ballot paper.

The Notification earlier issued in this respect vide no. SEC/E-III/2008/5698 and dated 11.06.2008 is hereby stand repealed from the issuance of this notification.

Dated, Panchkula  
The 3<sup>rd</sup> November, 2020

Dr. DALIP SINGH  
State Election Commissioner, Haryana.

Endst. No. SEC/E-III/2020/1307-1330

Dated: 03.11.2020

A copy is forwarded to the following for information and necessary action:-

1. The Financial Commissioner and Principal Secretary to Govt. Haryana, Development and Panchayat Department, Chandigarh.
2. The Director, Development and Panchayat Department Haryana, Chandigarh.
3. All the Deputy Commissioners-cum-District Election Officers (Panchayat) in the State of Haryana.

Superintendent/E-III,  
For State Election Commissioner, Haryana.

Endst. No. SEC/E-III/2020/1331

Dated: 03.11.2020

A copy is forwarded to the Controller, Printing & Stationery Department, Haryana for publication in the Haryana Government Gazette.

Superintendent/E-III,  
For State Election Commissioner, Haryana.

**ANNEXURE – “A”**

**SPECIFIED CODE NUMBERS OF DISTRICTS FOR BALLOT PAPERS.**

| <b><u>SR.NO.</u></b> | <b><u>NAME OF DISTRICT</u></b> | <b><u>CODE MARK</u></b> |
|----------------------|--------------------------------|-------------------------|
| 1.                   | Ambala                         | AMB                     |
| 2.                   | Yamuna Nagar                   | YNR                     |
| 3.                   | Kurukshetra                    | KKR                     |
| 4.                   | Kaithal                        | KHL                     |
| 5.                   | Karnal                         | KNL                     |
| 6.                   | Jind                           | JND                     |
| 7.                   | Sonepat                        | SPT                     |
| 8.                   | Rohtak                         | ROK                     |
| 9.                   | Gurgaon                        | GUR                     |
| 10.                  | Faridabad                      | FBD                     |
| 11.                  | Mahendergarh.                  | MGR                     |
| 12.                  | Rewari                         | RRI                     |
| 13.                  | Bhiwani                        | BNI                     |
| 14.                  | Hissar                         | HSR                     |
| 15.                  | Sirsa                          | SSA                     |
| 16.                  | Panipat                        | PPT                     |
| 17.                  | Panchkula                      | PKL                     |
| 18.                  | Fatehabad                      | FTD                     |
| 19.                  | Jhajjar.                       | JJR                     |
| 20.                  | Mewat                          | MWT                     |
| 21                   | Palwal                         | PWL                     |
| 22                   | Charkhi Dadri                  | CKD                     |